

MESSAGE FROM THE PRINCIPAL

To our St. Andrews School community,

I hope you and your family had a safe and restful holiday break! I am looking forward to welcoming everyone back to school on Monday, January 8 (school day 1).

As staff and students return to school, please be mindful of illness at this time of the year. Everyone's cooperation is appreciated in self-monitoring for illness and staying home when sick.

Over the holidays, students may have received new toys or special items. Parents and guardians, please remind your children not to bring items from home to school (toys, technology items, trading cards, special items, etc.). These items are a distraction to students and their learning and could also get lost or damaged.

Welcome to Ms. Korchinski, our new vice-principal, who will be joining us as we return from the break. I am excited to welcome her to our amazing St. Andrews School team!

Should you have any questions or concerns about your child at school, please do not hesitate to contact your child's classroom teacher or our school administrators.

Best wishes for a happy and healthy new year!

Mrs. Sowany

ST. ANDREWS SCHOOL KINDERGARTEN REGISTRATION

Parents and guardians are welcome to register their kindergarten age children beginning January 2024. Children must be 5 years old on or before December 31, 2024 to register for classes beginning in September 2024.

A birth certificate and proof of residency must accompany all registrations. A non-Canadian birth certificate will also require proof of citizenship. Registration forms are available from the school office or on our website. You can download and print the forms from our school website by <u>clicking here.</u>

Please note both REGISTRATION and TRANSPORTATION (if needed) forms must be printed and completed. CHILD IN CARE forms are only required if a child is in care of Child and Family Services.

If you are aware of any kindergarten age children in our catchment area, please encourage the families to register early.

Should you have any questions about registration, please contact our school office staff at 204-338-7510.



SAFE SCHOOL OPERATIONS

Student safety is a priority. We thank everyone for adhering to the

following SAFE SCHOOL OPERATIONS:

Please visit our website for current information about our school at: <u>https://sta.lssd.ca</u>

ENTRY/EXIT

School exterior doors are locked and there will be NO ENTRY through any door other than the main front entrance. Please make every effort to have your children at school on time (8:55 am) to avoid waiting outside for entry.

Any end of day changes to regular student pick up or bussing plans need to be communicated to the school prior to 3:00pm by phone call or email to the office or via a note in your child's planner.

Bus students will be dismissed at 3:25 pm and student pickups will follow first bus dismissal. Adults picking up their child(ren) will remain outside, by the outdoor area near the crosswalk, to wait for their child to be walked out by staff.

STOPPING...PARKING...CROSSING

Parents/guardians are NOT to stop or park in the school staff parking lot, bus loop or on the side of St. Andrews Road while dropping off and picking up children. Please do not drop off your child while stopped on the road in front of the school. Parking is permitted at the church lot.

For safety, please wait for the crossing guard to assist students in crossing the road to the church lot. A crossing guard is present daily 8:35-8:55am and 3:30-3:35 pm.

ATTENDANCE

A parental phone call is required if your child is absent from school. If your child will not be in school, please contact the **OFFICE** (rather than the classroom teacher, in the event the teacher is away).

RIDING THE BUS

Regular bus students must take the bus unless a parent note or call to the office is provided. If a note or call is not provided, the student will take the bus as usual. Lord Selkirk School Division policy states that students must be dropped off at their regularly scheduled stop. At all times, students must demonstrate appropriate and safe behaviour while riding the bus. Continual inappropriate or unsafe behaviour on the bus could result in suspension of bus riding privileges.

ILLNESS

We strive to provide a healthy environment at school. Please do not send a sick child to school. If a student displays signs of illness while at school or indicates they are feeling unwell, a call will be made to the parent/guardian.

VISITORS

All visitors to the school must enter at the main front doors and report to the office. Visitors are not to proceed into the school without knowledge of the office staff.

DROP OFF / PICK UP

Playground supervision before school begins at 8:35 am. Please do not drop off your child at school before 8:35 am.

If you need to pick up your child during the school day, please inform the office of the pick up time, be prompt in arriving for the pick up and come to the office once you have arrived. Your child will be called to meet you at the office. Please sign out your child at the office prior to leaving.

INDOOR RECESS

When the combined wind chill/temperature falls below -27°C, there will be indoor recess, otherwise all students go outside to play. If there is a medical issue (supported by a doctor's note) that prevents your child from going outside, please contact the school.

OUTDOOR RECESS

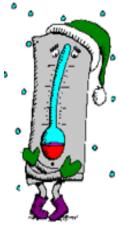
Outdoor recess is valuable, unstructured activity time for children to socialize and play. All students are expected to come to school dressed for the weather and all students go outside for recess. Our lunch recess time is 35 minutes, so please ensure your child wears warm clothing so they can enjoy their time outside for the duration of recess.

Winter activities require warm, dry clothing. Please encourage your child to wear all their warm clothing when outside. To prevent frostbite, children should be dressed in warm clothes for school, including:

- hat/toque
- mittens/gloves
- snow pants
- neck warmers/tubes
- winter coat
- winter boots

Dressing in layers is also helpful. Wet clothes and boots should be changed as quickly as possible during wet/cold months. If possible, please provide your child with additional clothing to keep at school.

Thank you for helping us keep our students safe at school!



SCHOOL CLOSURE

In the case of school closure due to inclement weather or unsafe road conditions, the decision to close schools is made by our divisional Board Office. Closure announcements will be made through the School Messenger notification process. Parents/guardians will be alerted to school closure by a phone call to **the primary home phone number between the hours of 6:00 a.m. and 9:00 a.m**.

To ensure that you receive immediate information about any emergency or important event that affects the school and your child, please notify the school secretary of any changes to your home phone number and/or emergency contact numbers.

The Division will also continue to use local radio and TV news stations and the division website <u>www.lssd.ca</u> to advise of any cancellations/closures.



Please keep the school informed of your most up-to-date contact information.

Report any changes to: st.andrews-sch@lssd.ca or call 204-338-7510

- Parent/guardian phone contact(s)
- Emergency phone contact(s)

Update your • contact info! •

- Address change
- Email address change



All parents and guardians are welcome to join the monthly meetings which are held the third Monday of each month at 7:00 p.m. in the school library. This month is the PAC meeting will be held on Monday, January 15.

You can follow the PAC Facebook page at <u>www.facebook.com/STAPAC</u> or email the PAC at <u>standrewspaclssd@gmail.com</u> for more info.



Jan. 8	Classes resume after break (Day 1)
Jan. 15	PAC meeting
Feb. 2	NO SCHOOL—in-service day